



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK, Accredited by NBA & NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref:ACOE/NSSC/2023-24

Date:08/06/2023

NSS COMMITTEE

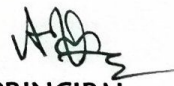
The undersigned is pleased to constitute NSS Committee with the following members to plan and monitor the activities of NSS Unit for the academic year **2023-2024**.

S.NO	NAME OF THE FACULTY	DESIGNATION	Role
1.	Dr.A.Ramesh	Principal	Chairman
2.	Dr.MRaghunath	Assoc. Professor, ECE & NSS PO	Convener
3.	Mr K N V Srinivas	Asst. Professor, CSE	Member
4.	Mr.G.Veera Pandu	Assoc. Professor, ECE	Member
5.	Mr.MS.Raju	Asst. Professor, EEE	Member
6.	Mr.MSarathchandra	Asst. Professor, CSE (AI&ML)	Member
7.	Mr.N.P.Chandrudu	Asst. Professor, H&BS	Member
8.	Mrs.T.satyakumari	Asst. Professor, CSE	Member
9.	MrPremkumar Reddy	Asst. Professor, ME	Member
10.	Mr S. NizamuddinKhadri	Asst. Professor, CE	Member
11.	MrShaferuddin Khan	Asst. Professor, H&BS	Member
12.	Mr. K S V Chakradhar	III Year B.Tech - ECE	Student Member
13.	MsPavaniJyothula	III Year B.Tech - CSE	Student Member
14.	Ms A Vasanthi	III Year B.Tech – CSE(AI&ML)	Student Member
15.	Mr. K Lakshman	II Year B.Tech - ECE	Student Member

Frequency of Meeting: Once in a Year (or) as and when required

Functions and Responsibilities

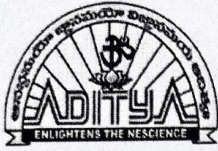
1. To organize the social activities like Swachh Bharath
2. To enhance the social responsibility among students
3. To oversee the medical camps like blood donation.
4. To increase the awareness about common man needs like literacy & To organize extension activities in surrounding places.
5. To organize extension activities in collaboration with different Organizations (or) social service groups.
6. To partner with government agencies and organizations to support and implement various national and state level development initiatives
7. To organize events and activities related to celebration of commemorative days and important historical events to instill a sense of patriotism and national pride among students



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Ref:ACOE/NSSC/2023-24

Date:19/06/2023

CIRCULAR

All the NSS committee members are hereby informed to attend the meeting on 23/06/2023 at 03.00 PM in Conference Room, First floor, Ramanujanbhavan, ACOE

AGENDA:

1. To organize the social activities like Swatch bharath
2. To enhance the social responsibility among students
3. To oversee Medical camps, Blood donation camps
4. To follow and organize the days proposed by AICTE
5. To plan Associations with different NGO to organize different awareness and social service activities


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Cc to:

1. To all committee members



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Dt:23/06/2023


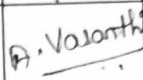
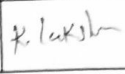
MINUTES OF MEETING

Date Of Meeting	23 rd JUNE 2023	Duration	3.00PM to 4.15PM
Venue	Conference Room, First Floor, RamanujanBhavan		
Reference	Ref: ACOE/NSSC/2023-24/1/Circular Dated 19 th JUNE 2023		

The meeting of NSS Committee was held on 23/06/2023 at 3.00 P.M in the Conference room of RamanujanBhavan, ACOE

The following members were present:

S.NO	NAME OF THE FACULTY	DESIGNATION	ROLE	SIGN
1.	Dr.A.Ramesh	Principal	Chairman	
2.	Dr.MRaghunath	Assoc. Professor, ECE & NSS PO	Convener	
3.	Mr K N V Srinivas	Asst. Professor, CSE	Member	
4.	Mr.G.Veera Pandu	Assoc. Professor, ECE	Member	
5.	Mr.M S. Raju	Asst. Professor, EEE	Member	
6.	Mr.MSarithchandra	Asst. Professor, CSE (AI&ML)	Member	
7.	Mr.N.P.Chandrudu	Asst. Professor, H&BS	Member	
8.	Mrs.T.satyakumari	Asst. Professor, CSE	Member	
9.	MrPremkumar Reddy	Asst. Professor, ME	Member	
10.	Mr S. NizamuddinKhadri	Asst. Professor, CE	Member	
11.	MrShaferuddin Khan	Asst. Professor, H&BS	Member	
12.	Mr. K S V Chakradhar	III Year B.Tech - ECE	Student Member	

13	MsPavaniJyothula	III Year B.Tech - CSE	Student Member	
14	Ms A Vasanthi	III Year B.Tech – CSE(AI&ML)	Student Member	
15	Mr. K Lakshman	II Year B.Tech - ECE	Student Member	

Points Discussed:

- 1.To review on social activities like Swatch bharath
- 2.To review on enhancing the social responsibilities among students
- 3.To review on medical camps, Blood donation camps
- 4.To review and organize the days proposed by AICTE
- 5.To review Associations with different NGO to organize different awareness and social service activities

RESOLUTIONS :

- 1) The committee reviewed the last year's action taken reports and proposed to organize few more activities as per AICTE guidelines
- 2) The committee made a resolution to focus more on slums of the village adopted
- 3) Committee made resolution on organizing adequate number of seminars and orientation programs to enhance the social responsibility among the students
- 4) The committee identified the importance of maintaining a panel of doctors to have their support in organizing medical camps in rural areas.
- 5) The NSS committee members reviewed various programs held under swatch bharath program and suggested to conduct more extension activities under swatch bharath
- 6) The perspective plan proposed by the NSS program Officer is discussed and approved by the committee members


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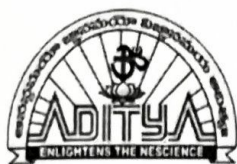
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STANDARD OPERATING PROCEDURE FOR NSS COMMITTEE

1. Instil the idea of social responsibility and their role in social welfare activities in students and enrol the highly motivated students as volunteers
2. Conduct meetings to discuss the various type of events to be conducted and prepare action plan.
3. To organize activities that creates awareness and benefit the society at large.
4. Prepare an action plan to organize the program discussed in the meeting.
5. To request principal for a permission to organise a particular event
6. To provide a circular among the volunteers for their active participation
7. To pick sufficient number of volunteers for the for organising the event
8. Convene a meeting with student volunteers to discuss the plan of action for every activity to be organised
9. Documenting the event and preparing post event report and Submit the report for ratification of principal
10. Uploading the Activity details in JNTUK NSS web portal


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PERSPECTIVE PLANFOR NSS COMMITTEE 2023-24

S.no	Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity	Budget if any	Remarks
1	Special camp	NSS UNIT with Local Village Authorities	National Service Scheme	2024	22500	To organise a 1 week program in a rural village and conduct awareness programs, plantations, swatch bhara and other programs
2	Blood donation camp	NSS With Red cross society/Rotary Blood Bank	National Service Scheme	2024		To plan a couple of blood donation camps during the academic year
3	Republic day celebrations	NSS With JNTUK, Kakinada	National Service Scheme	2023		To be a part of republic day celebrations to be held at JNTUK university
4	NSS Foundation day	NSS UNIT	National Service Scheme	2023		Celebrate NSS foundation day and to honour the best volunteers
5	Donation of Weekly groceries , daily needs.	NSS UNIT	One Rupee Fund	2023		Service supposed to be done by using one rupee fund
6	Save Water Day	NSS UNIT	National Service Scheme	2023	1000	To conduct an awareness Program at the adopted village About the importance of saving water
7	Volunteers Orientation Seminar	NSS UNIT	National Service Scheme	2023		To conduct an orientation program for the new volunteers

8	National Unity Day	NSS UNIT	National Service Scheme	2023		Principal sir will address student Volunteers on Sardar Valla Bai Patel
9	Yoga Practice session	NSS UNIT	International Yoga day	2023		To organize yoga practice session by inviting yoga experts
10.	Donation of Weekly groceries , daily needs and fruits etc to the needy	NSS UNIT	One Rupee Fund	2024		Service supposed to done by using one rupee fund
11	Women's health awareness program	NSS UNIT With Health club	National Service Scheme	2024	1000	To Conduct essay writing and elocution competitions among girl students and distribute prizes.
12	Cancer Awareness Program	NSS UNIT With Health club	National Service Scheme	2024		To help students understand the present scenarios in cancer treatment and ways to detect malignancy


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